

GRAYLING CHARTER TOWNSHIP BOARD
REGULAR MEETING
APRIL 17, 2024

Members Present: Lacey Stephan III, Diane Giska, JoAnn Michal, Claudia Selthoffer, Shannon Sorenson, Joe Smock and Brenda Wargo.

Members Absent: None

Others Present: Rodney VanDecasteele, Duncan Gray, Bob Dixon, Kim Halstead, and Marcia Koppa.

Supervisor called the meeting to order at 10:00 a.m.

Pledge of Allegiance

1. Correspondence & Reports: Building Dept. GFD Report, Zoning, Enforcement, and Compactor/Recycle Center.

Chief Van De Casteele reviewed his report with the board.

Bob Dixon, Building Dept. stated that things in the building department are starting to get busy. There is a developer that intends to build homes 12 to 14,000 sq ft in the Northwoods subdivision. He also informed the board that we have squatters on Timber Trail and another possible one off Wilderness Trail which may be on State that land and he will be going out to investigate.

Kim Halstead: absent

Patty Lara reported they have a big mess at the bottom of the hill with leaves and pine needles. She and lacey will be meeting with JC from Millikin's to see what can be done about getting it cleaned up.

2. Minutes from March 28, 2024. Motion by Smock support by Selthoffer to approve minutes of March 28, 2024 with correction of spelling on #5. All ayes, motion carried.
3. Treasurers Report. Reviewed and placed on file.
4. Discuss Municipal Water Expansion. Will be setting up more meetings with the Grayling Township Beaver Creek Utility Authority to keep them better informed.
5. Set Grayling Charter Township Board meeting dates and times. Motion by Smock support by Michal to meet the 3rd Wednesday of the month at 10:00 am with the exception of June since our meeting day falls on a holiday we will meet on Thursday, June 20th. All ayes, motion carried.
6. Designate auditor Hanley & Miller to use for annual audits. Motion by Smock support by Wargo to use Hanley & Miller for annual audit. All ayes, motion carried.
7. Designate attorney to use for Township legal matter. Motion by Smock support by Michal to use Rich Jaskowski as our attorney for Township legal matters. All ayes, motion carried.
8. Discuss remaining ARPA funds. Board agreed that the remaining funds of approximately \$21,000.00 should be spent on upgrades to the Township Nature Park.

Since the grant for the municipal water will cover the remaining C2AE engineering fees we need to reallocate to another project the remaining \$9,00.00 of the original \$18,000.00 that was committed to the municipal water study.

Motion by Smock support by Michal to reallocate \$9,00.00 of the original \$18,000.00 to the Grayling Township City Fire Department for equipment.

Roll call vote: Wargo, aye; Selthoffer, aye; Stephan, aye; Michal, aye; Smock, aye; Sorenson, aye; Giska, aye, motion carried.

Motion by Smock support by Selthoffer to pay Millikin \$12,615.00 with ARPA funds for playground mulch.

Roll call vote: Wargo, aye; Selthoffer, aye; Stephan, aye; Michal, aye; Smock, aye; Sorenson, aye; Giska, aye, motion carried.

Need a motion for a budget amendment to pay for Fire Department equipment and playground mulch for a total of \$21,615.00 from ARPA funds.

Motion by Smock support by Wargo to approve a budget amendment for a total of \$21,615.00 from ARPA funds for Fire Department equipment and playground mulch. All ayes, motion carried.

9. Discuss Dr Quin's retirement from Kirtland College. We received an invitation to Dr Quins retirement celebration. Supervisor Stephan will get the time and date to the Board members.

10. Citizens who wish to speak. None

11. Unfinished business, none. New business, none. Other. Supervisor Stephan stated that the speed limit on the highway in front of Commission on Aging will not be lowered so the sheriff's department will be keeping an eye on it.

Sorenson mentioned article in the Township Focus "Lightening the load of your Township Clerk" Giska announced she redeemed \$375.00 in rewards as a credit towards the balance on our Township credit card.

12. Motion by Smock support by Wargo to pay water study bill to C2AE for \$214,943.78 (included in total of claims to be paid April 17, 2024)

Roll call vote: Wargo, aye; Selthoffer, aye; Stephan, aye; Michal, aye; Smock, aye; Sorenson, aye; Giska, aye, motion carried

Motion by Smock support by Sorenson to authorize payment of vouchers 3248 and 3266-3301 and Liquor inspections \$175.00 for a total of \$465,728.32. All ayes, motion carried.

13. Motion by Smock support by Sorenson to adjourn. All ayes, motion carried.

Diane Giska, C.M.M.C. Grayling Charter Township Clerk

**TREASURER'S REPORT
GENERAL FUND Mar 23-24**

<u>Feb Balance</u>	<u>BALANCE</u>	<u>\$</u>	<u>766,406.32</u>		
				<u>Mar Bal</u>	<u>825,756.59</u>
Gr Twp Tax			33662	200,141.50	
Arpa- Entered in wrong acct			33668	500.00	
A & L Iron			33676	573.21	
Waste Management			33671	2,772.23	
Gr Twp Tax			33672	52,585.78	
Munson			33674	675.00	
Gr twp Bld Dept			33680	6,700.00	
Office			33679	210.00	
Grayling Twp Tax			33681	2,334.57	
Grayling twp Del Per			33682	41.81	
Compactor			33687	991.50	
March interest			33685	1,626.27	
TOTAL			\$	<u>269,151.87</u>	
Election Payroll 3-21-24			3156-3170	3,539.37	
Payroll 3-7-24			3171 72-3188	19,444.92	
Bills 3-20-24 3154-void			3155-3220	154,754.43	
Payroll 3-21-24			3221-3243	21,355.17	
Special Meeting Bills 3-28-24			3244-3247	4,369.13	
To Arpa-Municipal Water				6,300.00	
To Arpa- Int 11/21-3/2022 already done			33669	38.58	
TOTAL				\$	<u>209,801.60</u>
GEN MMIA					
Feb	BALANCE		\$	425,131.26	
Mar	INTEREST		\$	722.14	
from gen	TRANSFER		\$		
Mar	BALANCE		\$	425,853.40	
TWP. IMPROVEMENTS					
Feb	BALANCE		\$	45,744.41	
Mar	INTEREST		\$	303.92	
	Transfer			317,577.88	
Mar	BALANCE		\$	363,626.21	
Feb Bal CD#1 5491	6/19/2024	\$742,549.76		SECURITY	\$ 10,000.00
Interest (5.123%)		3022.42		FIRE DEPT	\$ 50,000.00
Mar bal		\$745,572.18		RETIREES	\$ 26,000.00
				ROADS	\$ 103,466.63
				E DEVELOPMENT	100,000.00
Feb bal CD#3 7759	4/11/2024	\$226,323.15		COMPACTOR	\$ 50,000.00
Interest (5.15%)	On 4/11	\$2,905.93		EQUIP REPLACEMENT	52,500.00
Mar Bal		\$229,229.08		Unreserved	371,659.58
				TOTAL	\$ 763,626.21
Feb Bal CD #4 7760	4/11/2024	\$674,816.72			
Interest (5.15%)	On 4/11	\$8,664.46			
Mar Bal		\$683,481.18			

Check Register Report

CLAIMS TO BE PAID 04/17/2024

Date: 04/17/2024

Time: 11:35 am

Grayling Township

BANK: HORIZON BANK

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Check Number	Check Date	Status	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
HORIZON BANK Checks							
3248	04/01/2024	Printed		C079	C2AE	MUNICIPAL WATER STUDY	43,768.09
3266	04/11/2024	Printed		S041	STATE OF MI	1ST QUARTER UNEMPLOYMENT INS	64.00
3267	04/17/2024	Printed		A052	ANAVON	PHONES	218.54
3268	04/17/2024	Printed		A004	ASHTON MONICA	MEDICAL SUPP REIBURSE	693.18
3269	04/17/2024	Printed		B043	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INS PREMIUMS 2024	6,455.18
3270	04/17/2024	Printed		C079	C2AE	MUNICIPAL WATER STUDY	66,745.88
3271	04/17/2024	Printed		C039	CAREY & JASKOWSKI PLLC	LEGAL FEES	150.00
3272	04/17/2024	Printed		C071	CHARTER COMMUNICATIONS	FAX & INTERNET	153.87
3273	04/17/2024	Printed		C005	CONSUMERS ENERGY	STREET LIGHTS 1030 2695 1683	1,970.43
3274	04/17/2024	Printed		C007	CRAWFORD COUNTY AVALANCHE	PUBLICATIONS	243.34
3275	04/17/2024	Printed		C081	CSI EMERGENCY APPARATUS, LLC	FIRE DEPARTMENT EQUIPMENT	9,000.00
3276	04/17/2024	Printed		D038	BRUCE DEAN	ELECTRICAL INSPECTOR FEES	665.00
3277	04/17/2024	Printed		D004	DUBOIS LUMBER CO.	TOWNSHIP HALL REPAIR	7.38
3278	04/17/2024	Printed		E018	ENERGY CRAFT HOMES, INC	PLAN REVIEW DOLLAR GENERAL	1,060.00
3279	04/17/2024	Printed		F012	FICK & SONS, INC.	BLDG FUEL/RECYCLE UTILITIES	223.48
3280	04/17/2024	Printed		F035	FIRST NATIONAL BANK OF OMAHA	OFFICE SUPPLIES	231.15
3281	04/17/2024	Printed		F002	TERESA FURST	MEDICAL SUPP REIMBURSE	41.15
3282	04/17/2024	Printed		G044	DIANE M. GISKA	REIMBURSE TRAINING & POSTAGE	85.08
3283	04/17/2024	Printed		G004	CITY OF GRAYLING	1/4 FIRE DEPT/ANNUAL CEMETERY	91,659.75
3284	04/17/2024	Printed		G029	GREAT LAKES ENERGY	STREET LIGHTS	281.36
3285	04/17/2024	Printed		J016	J M DOOR	RECYCLYE GARAGE DOOR REPAIR	150.00
3286	04/17/2024	Printed		J005	JACK MILLIKIN, INC.	PLAYGROUND MULCH	12,615.00
3287	04/17/2024	Printed		M058	JACK MONEY	MECHANICAL & PLUMBING FEES	1,643.00
3288	04/17/2024	Printed		M002	JOHN HANCOCK	QUARTERLY PARTICIPANT FEE	52.50
3289	04/17/2024	Printed		M002	JOHN HANCOCK	TWP SHARE EMPLOYEE PENSION	2,481.00
3290	04/17/2024	Printed		H036	KIM HALSTEAD	ENFORCEMENT & MILEAGE	100.35
3291	04/17/2024	Printed		M113	MCCLAIN & SON CONSTRUCTION	COA FIREPLACE MATERIALS/LABOR	1,138.34
3292	04/17/2024	Printed		M005	MCLEAN'S HARDWARE	OFFICE & COMPACTOR MAINT	77.56
3293	04/17/2024	Printed		M092	MICHAL, JOANN	REIMBURSE MILEAGE	75.98
3294	04/17/2024	Printed		005	CYNTHIA OLSON	MEDICAL SUPP REIMBURSE	387.26
3295	04/17/2024	Printed		P009	PRIMARY ELECTRIC	TWP HALL REPAIR	85.00
3296	04/17/2024	Printed		P005	PRINTING SYSTEMS	ELECTION MASTER CARDS	51.00
3297	04/17/2024	Printed		S045	SMK BEAUTIFICATION	SNOWPLOWING	50.00
3298	04/17/2024	Printed		V006	VERIZON WIRELESS	CELL PHONES	146.51
3299	04/17/2024	Printed		V009	VISUAL EDGE, IT INC.	COPIER LEASE	208.50
3300	04/17/2024	Printed		W043	WASTE MANAGEMENT	COMPACTOR HAULING FEES	7,630.68
3301	04/17/2024	Printed		C079	C2AE	MUNICIPAL WATER STUDY	214,943.78

Total Checks: 37

Checks Total (excluding void checks):

465,553.32

Total Payments: 37

Bank Total (excluding void checks):

465,553.32

Total Payments: 37

Grand Total (excluding void checks):

465,553.32

175-
465,728.32

TeA

0254 4/17/24 April Senior Insp Fees 175-